

**COUNCIL PRE-MEETING**  
Tuesday, July 16, 2019 5:30 p.m.  
Casper City Hall - Council Meeting Room

AGENDA

1. Distribution of July 2, 2019 Executive Session Minutes
2. Agenda Review
3. Parade Ordinance Revisions
4. Special Event Guide & Policy Revisions
5. Mobile Food Vendor Exemptions
6. Council Vacancy Interview Questions
7. Response to Verizon Concerns

Mayor Pro-Tem Johnson began the pre-meeting session at 5:33 p.m. with Councilmembers Bates, Freel, Hopkins, Huber, Johnson, Lutz, and Pacheco in attendance. Absent: Mayor Powell.

City Manager Napier stated that Council had discussed the parade ordinance revisions and special event guide and policy revisions at the last work session and requested further particulars from City Attorney Henley.

City Attorney Henley indicated that the parade ordinance revisions would come forward for a public hearing in the near future and that the modifications and language clean-up would be made available to Council soon.

Assistant to the City Manager, Fleur Tremel, spoke regarding the special events guide and policy revisions. Mrs. Tremel said that the materials had been updated to include information about TIPS (Training Intervention Procedures) training and had been modified according to the requests made by the Natrona County Health Department to include emergency preparedness information and events that served food. Mrs. Tremel also stated that the categorization of events had been improved because many small events qualified under the guide, but should not require a permit. Councilmember Bates asked about the information on the insurance requirements, which Mrs. Tremel addressed.

City Manager Napier then spoke regarding mobile food vender exemptions, sharing that the two key issues were to eliminate redundant inspections and to no long issue temporary passes through the State of Wyoming and the County Health Department.

City Attorney Henley also shared that some portions of our ordinance did not match the types of inspections that the Natrona County Health Department carried out and the ordinance language had been updated to reflect that.

Then City Manager Napier spoke about the Council vacancy interview questions and requested feedback from Council on the questions. Councilmember Huber asked how many applications had been received. City Manager Napier indicated that three had

applied, and there is a lot of interest. Councilmember Hopkins expressed concern about asking applicants about their intent to run for election in 2020. Councilmembers Pacheco and Huber suggested alternative language for the question.

City Manager Napier introduced the topic of the Verizon wireless matter. Wallace Trembath, Assistant City Attorney, provided an update on the ongoing dialogue with Verizon representatives. Councilmember Hopkins requested a recap of the process with the consultant that carried out the cost study involved in the project. Mr. Trembath provided background information on River Oaks and the cost study that was carried out to establish the actual anticipated costs for wireless facilities in the City of Casper. City Manager Napier asked if there would be further amendments to this ordinance, which Mr. Trembath addressed.

Councilmember Bates requested that yellow/red light running and speeding be discussed at a future work session. Mayor Pro Tem Johnson indicated this could be added to the general topic of speeding that is on the future work session topics list.

Councilmember Hopkins shared his change in opinion on the reimbursement of insurance costs to the motorcycle group but urged Council to hold to established standards.

Councilmember Freel shared that a citizen had shared concerns about a Kiwanis food trailer that was parked downtown and had not been made to move in at least 24 hours. City Manager Napier asked for details such as location and timing, which Councilmember Freel provided.

Mayor Pro-Tem Johnson adjourned the meeting at 5:56 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur D. Tremel  
City Clerk

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Shawn Johnson  
Mayor Pro Tem